



AGENDA
STAYTON PUBLIC LIBRARY BOARD
Wednesday, February 19, 2025
at 6:00 p.m.

Stayton Public Library
515 N. First Avenue
Stayton, Oregon 97383

MEETING INFORMATION

The Stayton Public Library Board will be meeting in-person at the above location, but the meeting can also be attended virtually. If you would like to virtually participate in the meeting, please contact Janna Moser at jmoser@staytonlibrary.org to receive an invitation to the online meeting.

- 1. CALL TO ORDER**
- 2. CHANGES OR ADDITIONS TO AGENDA**
- 3. DIRECTOR'S REPORT**
 - a. Library Services update
 - b. Levy update
- 4. GENERAL BUSINESS**
 - a. Friends of the Library Report
 - b. Foundation Report
- 5. ADJOURN**

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodation, contact the Stayton Public Library at (503) 769-3313.



Stayton Public Library Board

November 20, 2024 Minutes

Present: Present: Diana Maul, Eileen Kamilos, Lauren Mulligan, Laurie Steele, Janna Moser (Director and Sec. to the Board) Guest: Darlene Hudson Hovanes

Call to Order: 6:05pm.

Director's report:

Library services update:

- Three hundred and fifty-one people of all ages joined us for games, candy, and photos at our Cyber Tricked @ the Library event on Halloween. Thank you to our amazing Library crew and our volunteers, MacKenzie, Korin, Diana, Jim & Janet, for making it possible.
- We hosted Head Start's Parent Night last week.
- STEAM days – Robots Galore was open for an hour everyday afterschool for a week. We had 114 children and parents come to explore our selection of Ozobots and Cubelets and build their own robots.
- We are working on the logistics for the Holiday Lights project. We will light up the Library and Community Center Park on December 6. The lights will be on in the park throughout December. We received an ARPA grant from Marion County to fund the installation of power in Community Center Park and \$5000 for lights for this project.

Levy Update

- Discussed the timeline and looked at options for the Library Local Option levy that will need to go to the voters this spring.

General Business:

- Postponed Friends and Foundation reports until the next meeting.

Meeting adjourned at 7:05 pm.

Next meeting December 18, 2024 at 6pm.



CITY OF STAYTON

M E M O R A N D U M

TO: Mayor Quigley and the Stayton City Council

FROM: Janna Moser - Library Director

DATE: February 18, 2025

SUBJECT: January Library report

The Library's Winter Reading Challenge started on Thursday, December 26, and ended on January 31. Our community-wide goal was to complete 30,000 minutes of reading, which would unlock the Penguin Ball. People of all ages participated by tracking the time they read or by decrypting the coded message on their activity scroll using its intended cipher and completing the indicated activity. Each 20 minutes of reading or completed activity scroll moved our penguin one step closer to the Penguin Ball. Jennifer coded the activity scrolls with a checkerboard cipher, UV light coding, pigpen cipher and Morse code, and participants explored a variety of tools to decipher them.

New sessions of Storytime and Toddler Time started for the new year. We opened our STEAM Lab for an hour after school every afternoon for a week, and children of all ages unleashed their inner builders with our LEGOs. Shelby, Nicole, Evie and Janna ran our Story-Palooza program, and seventy-four people joined us to celebrate stories and storytelling. Evie facilitated a teen volunteer opportunity. The adult book club met with Stephanie to discuss *The Marriage Portrait* by Maggie O'Farrell. Evie, Shelby, Jennifer, and Janna opened our Reader's Café during all of the Library's open hours for a week. One hundred sixty-six people of all ages stopped in to "taste" a selection of themed titles in children's literature, voted on a book to purchase, picked up a themed souvenir, and built up their personal libraries with a free book to keep.

Jennifer and Janna presented at the Santiam Service Integration (SIT) team meeting. We hosted the second session in the series of the Marion Polk Early Learning Hub's Ready for Kindergarten workshop for parents with children between the ages of one and two. Jennifer and Janna provided activities at Literacy Night for St Mary, and Janna represented Stayton at the Polk, Yamhill and Marion (PYM) Library Directors meeting.

Upcoming events:

- AARP Tax-Aide: Wednesdays & Saturdays by appointment
- Family Storytime: February 18 at 10:30am
- Toddler Time: Stay & Play: February 19 at 10:30am
- Library Open House: February 19 at 5:00pm
- Family Storytime: February 25 at 10:30am
- Toddler Time: Stay & Play: February 26 at 10:30am
- Adults: Book Discussion – Vera Wong's Unsolicited Advice for Murderers by Jesse Sutanto: February 27 at 4:00pm
- It's a Story-Palooza for Read Across America!: March 4 at 10:30am
- Toddler Time: Stay & Play: March 5 at 10:30am
- Family Storytime: March 11 at 10:30am
- Build-It! LEGOS: March 11-14, 3:30-4:30pm
- Toddler Time: Stay & Play: March 12 at 10:30am
- DIY Craftshop: Tree of Life Suncatcher: March 13 at 5:30pm
- Reader's Café: March 18-21 (drop-in)

2024-2025 Monthly Library Statistics														
TOTAL CHECKOUTS	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	2024-25 YTD	2023-2024
Physical items	14,279	14,179	12,231	12,123	11,382	10,763	11,397						86,354	147,875
Digital items (ebooks + downloadable audio)	2,239	2,047	2,039	2,143	2,013	2,136	2,241						14,858	25,196
INCOME RECEIVED														
Non-resident cards	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00						\$140.00	\$801.80
Fines	\$1,339.88	\$0.00	\$162.64	\$1,224.95	\$0.00	\$122.00	\$0.00						\$2,849.47	\$6,280.01
												TOTAL	\$2,989.47	\$7,081.81
REFERENCE QUESTIONS	596	588	472	544	496	504	624						3,824	6,164
NEW PATRON CARDS	102	83	61	69	83	32	79						426	848
INTERNET USE	248	286	194	269	231	224	269						1,721	2,406
Children & adults at Children's Programs	1,193	652	528	1,518	789	506	735						5,921	8,894
Teens	3	84	0	3	5	0	5						100	147
Adults	690	15	10	38	105	189	27						1,074	1,366
										TOTAL PROGRAM ATTENDANCE			7,095	10,407
OUTREACH BOOKS	515	421	510	481	507	420	496						3,350	5,258
PATRON VISITS	3,496	4,184	3,259	4,307	3,583	3,151	3,799						25,779	43,993
VOLUNTEER HOURS	120	463	83	139	90	103	102						1,099	1,346